



CENTRAL NEW YORK DRESSAGE AND COMBINED TRAINING ASSOCIATION

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(date)

CNYD&CTA
c/o Cindy Torelli
6967 Henderson Road
Jamesville, New York 13078

RE: Contract for : _____
(name of activity)

Dear _____:

It was a pleasure to speak with you regarding your officiating/teaching at our

_____, to be held on _____ in

_____, New York. Included are two copies of our contract. Please complete the information on both; keep one copy for yourself and return the other in the envelope provided.

Thank you again for accepting our invitation, and please feel free to contact our Treasurer, Cindy Torelli, at (315) 469-3787 if you have any questions. You will be contacted approximately 3 weeks prior to the activity to answer any additional questions you may have and provide final travel and/or lodging details. We look forward to working with you.

Sincerely,

(print name)

(print title)